

JANUARY NEWSLETTER AND CALENDAR





JANUARY/FEBRUARY TRAINING OPPORTUNITIES

CPR and First Aid @ The Promise Resource Center

January 7, 2023 | 9:00am-3:00pm

Instructor: Steve Mandragos In-Person Learning | OCC Requirement \$85 for members and non-members

Participants will be trained in CPR for the infant, child and adult. This class meets the Maryland Child Care Administration's requirements for child care facilities.

Please pack a "brown bag" lunch to bring with you to class. Class size is limited and will be filled on a first come, first serve basis.

Medication Administration HYBRID CLASS

January 19, 2023 6:00pm-10:00pm WEBINAR January 21, 2023 9:00am-11:00am @THE PROMISE RESOURCE CENTER

Instructor: Pat Jennings In-Person Learning | OCC Requirement \$75 for members and non-members This training course is a 6-hour competency-based class approved by MSDE/OCC to train child care providers to safely administer oral, topical and emergency medication to children in a child care setting. Upon successful completion of this course each participant will receive a certificate of completion which will allow the participant to administer MSDE/OCC approved medications to infants, toddlers, and preschoolers*

CPR and First Aid @ The Promise Resource Center

February 4,, 2023 | 9:00am-3:00pm Instructor: Steve Mandragos In-Person Learning | OCC Requirement \$85 for members and non-members

Participants will be trained in CPR for the infant, child and adult. This class meets the Maryland Child Care Administration's requirements for child care facilities.

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IN-PERSON LEARNING COVID-19 REQUIREMENTS

AND PROCEDURES:

Effective August 2, 2021 -- All people attending trainings or meetings at PRC can wear masks if they feel it's necessary. Sanitizer stations continue to be provided in the lobby and training reception area outside of the training room. All provided items such as pens, table tops, and chairs also continue to be sanitized prior to participant arrival.

Location of class indicated by RED text.

We have several class options available at this time. Please be aware that each training opportunity has the location indicated in red under each class name.

SNOWFLAKE CRAFT

Using die-cuts from in our Resource Room Come visit our Resource Room to cut out a class set of snowflakes using our die-cut machine!

After the snowflakes have been cut out, you can cover them in stick glue and have your kiddos pour glitter on them to make them sparkly!

Let dry, then use a hole punch to create a hole to tie a string through and hang up around the classroom!

Call us today to schedule a time to come use the Resource Room! Construction Paper-\$.10/ sheet \$3.00/ pack HOLIDAY INCOPORATION IN EARLY CHILDHOOD

HTTPS://WWW.NAEYC.ORG/RESOURCES/BLOG/ANTI-BIAS-AND-HOLIDAYS

Learning about holiday celebrations, especially ones celebrated by other students in their classroom, helps children to develop an appreciation and understanding for what is important to their friends, neighbors and other people they meet in the community.

Teachers can reinforce explaining holidays to preschoolers by reading multicultural holiday books. Here are some good books to start with:

- Hershel and the Hanukkah Goblins (Eric A. Kimmel) is a creative adaptation of the story of the symbols and traditions of the Jewish holiday which adds an exciting twist while keeping the original spirit of the story.
- My First Kwanzaa (Deborah Chocolate) explains the traditions of the holiday by showing how a family celebrates their African heritage together with food, candles and extended family.
- Christmas Around the World (Mary Lankford) includes illustrations and short descriptions of how 12 different cultures celebrate Christmas differently.
- Bringing in the New Year (Grace Lin) follows the preparations of a Chinese American family as they get ready for the Chinese New Year.
- Diwali, A Cultural Adventure (Sana Sood) introduces the Hindu holiday with rhymes, colorful pictures and simple language.

STAFF ACCOMPLISHMENTS

Krista Morris and Alexis Medlin completed the Teaching Pyramid Infant-Toddler Observation Scale training in November.

Alexis also completed the Teaching Pyramid Observation Tool training, the Practice Based Coaching training, ASQ-3 training, ASQ-SE training, the Practice Based Coaching training and the Preschool Expulsion Risk Measure training.

Michelle Saavededra completed LOCATE Child Care Intaje training anf Child Care Intake training. Great job ladies!

Demia Franklin Family Support Center Director, returned back from maternity leave! Welcome back, Demia!



STAFF SPOTLIGHT



Peggy Misstretta Accounts Receivable

What's a fun fact about you that mot many people know?

I love helping others less fortunate whenever possible. I used to make live Christmas wreaths and Centerpieces for the holidays, for years. I also owned an Auto repair business for 14 years and got certified to do air conditioning.

What is your favorite hobby?

I love crafting anything. Also looking for sharks teeth, seashells, and of course going to the beach.

How long have you been working at PRC and what is your position?

I have been at PRC for one year as of yesterday! Taking care of Accounts Receivables and Training Coordinator.

What's one item you can't live without at work?

Coffee and the copier

What is your favorite part of your job?

Working with such wonderful people who really care about you, my work family, love them all!

RESOURCE ROOM UPDATES!

We are updating the prices on some of our Resource Room materials.

Single Sheet Construction Paper: \$0.10

Single Sheet Construction Paper (Long): \$0.20

Pack of Construction Paper: \$3.00

Pack of Construction Paper (long): \$5.00

Board Maker: \$.50/page

Lamination: \$1.50/foot

Book Binding: \$2.50/book



Black and White Copies:

White Paper: \$.10/page

Colored Paper: \$.20/page

Cardstock: \$.25/page

Colored Toner Copies:

White Paper: \$.20/page

Colored Paper: \$.30/page

Cardstock: \$.35/page

MARYLAND CHILD CARE RESOURCE NETWORK COMPLAINT POLICY

Every member agency of the Maryland Child Care Resource Network strives to provide high quality service to the child care programs and families in their jurisdiction and throughout Maryland. It is our mission to ensure that every interaction with staff at the Child Care Resource Centers is positive and professional.

If you have concerns about an incident or some aspect of service at a Child Care Resource Center, please contact the director/manager directly. Contact information for these individuals can be found here (<u>https://marylandfamilynetwork.org/for-providers/findyour-child-care-resource-center</u>). If you are not satisfied with the way your concern is handled by the director/manager at the Child Care Resource Center, please contact Maryland Family Network at 410-659-7701 or at <u>MCCRNinfo@marylandfamilynetwork.org</u>. As the Statewide Coordinating Entity of the Maryland Child Care Resource Network, MFN will investigate the complaint or concern regarding services and take appropriate action.

BECOME A PRC MEMBER TODAY!

Interested in becoming a member of The Promise Resource Center and receiving discounts on many of our classes?

For only \$10 a year, individual membership will earn you :

1 PAU \$5 off select trainings 1 free training for every 5 trainings completed Satisfaction in knowing you are helping families in our community receive services for low or no cost!

Membership is also available for centers. These memberships are \$25 a year. Center staff will receive \$5 off select trainings if the training is paid for by the center.

Visit thepromisecenter.org/register or call 301-290-0040 to register for membership today!

Become a member today!

Complete and mail this form + payment to:

The Promise Resource Center 8395 Old Leonardtown Rd. Hughesville, MD 20637





Membership Application

Name:							
City:			Zip:				
Phone:							
Email:							
Membership Type							
	Renewel		New				
Cen	ter/Group		Individual ^{ce 01}				

REGISTRATION POLICY

Here at PRC, we have a passion for education and are excited to have you join us in the pursuit of knowledge!

We are now offering webinars to our clients. Webinars will be announced on our training calendar and posted on our website.

Currently, we are not accepting cash, checks, or money orders. You may call with a credit card to pay over the phone. Payment for a class will also be accepted online at <u>thepromisecenter.org/register</u>. Please note that classes must be paid for in advance, so please pay promptly to secure your spot.

Confirmations will not be mailed. Please call 301-290-0040 to verify your enrollment in a class.

You must be present and participate in the entire class to receive a certificate for the clock hours listed. Classes begin at the stated time and no admittance is permitted 15 minutes after the class has started. Late arrivals will not receive certificates, refunds, or transfers for the class.

For our webinars, class participation is required. You must have video and microphone capabilities. Participation in chats, class discussion and polls are required to receive your certificate. We ask that you eliminate as many distractions as possible when attending the class. Certificates will be mailed upon completion of the assessment.

If you have lost or misplaced a certificate, there is a \$5.00 replacement fee.

Please call 301-290-0040 in advance of class if you need assistance or require special accommodations.

All classes are open to the public.

The Promise Resource Center provides low-cost workshops for child care providers, parents and the community. Our workshops meet MSDE/Office of Child Care requirements for Core of Knowledge training.



CANCELLATION POLICY

We do not issue refunds if a student cancels their enrollment in a class. If you need to cancel, you must call the Promise Resource Center **24-hours in advance** and we will gladly give you a credit for another class. ***Cancellations must be made 48 hours in advance for CPR and First Aid and Medication Administration** or your payment will be forfeited and no credits will be issued. Our cancellation policy includes webinar registration.

Credit for cancelled classes must be used to attend another class within 60 days of the cancellation or it is forfeited.

The Promise Resource Center reserves the right to cancel a class if, the day prior to the class, we don't have the necessary number of paid participants.

You will receive a call notifying you of the cancellation and your money will be refunded or a credit will be issued. Credit must be used to attend another class within 60 days of the cancellation or it is forfeited.

LOCATE: CHILD CARE



LOCATE: Child Care

Every day, parents contact LOCATE: Child Care. Parents need comprehensive information to help them make informed decisions for their child. The more complete and current your information is, the better we can help parents find and choose your program. Please review and update your provider record today. You can update your record now at https://locate.marylandfamilynetwork.org/Provider/login. Once you enter your information, it will be reviewed and activated in our database within just two business days. Update your record now

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LOCATE Complaint Policy

Through the LOCATE service, parents share feedback with the LOCATE staff on the programs in the files: licensed child care centers, registered family child care providers and accredited preschools and camps. While this feedback is at times positive, it sometimes concerns complaints parents have about child caregivers. Of course, LOCATE and the Maryland Child Care Resource Network want to use this information in a way that is fair to providers and parents, while protecting children, as well.

Therefore, the LOCATE Complaint Policy was developed and has been in effect since its approval by the Maryland Committee for Children Board in November, 1983. According to this policy, all complaints made to LOCATE about child care providers/facilities are recorded. The type of complaint is then determined:

Less Serious Complaint - No Violation: complaints which do not involve violations of child care regulations; complaints about situations which do not pose a threat to the safety, health or welfare of a child.

Less Serious Complaint Involving Violation: complaints of any violation of Office of Child Care (OCC), Maryland State Department of Education (MSDE) regulations, and/or the Health Department which do not pose a threat to the health, safety or welfare of a child. Serious Complaint: any threat to the immediate health, safety, or welfare of a child.

When a parent calls LOCATE with a complaint, the referral specialist advises him/her to register the complaint directly with the appropriate regulatory agency and/or Protective Services. Names and telephone numbers of the person with whom the parent should speak are provided.

When a Serious Complaint is received concerning one of the providers of facilities in the LOCATE system, no referrals are made by the referral specialists to that provider/facility. The LOCATE Director also communicates with the appropriate regulatory agency personnel about the complaint, and maintains the "hold" on the provider/facility until the agency's disposition of the complaint is known. Should the investigation result in no action, the "hold" status is removed from that provider's/facility's records. Should the license or registration be revoked, the record is removed from the LOCATE files. Providers are advised of LOCATE's actions in writing.

A provider may appeal the LOCATE Director's decision to cease referrals. Appeals are first addressed to the LOCATE Advisory Committee. Final appeals may be made to the board of the Maryland Family Network.

It is the position of LOCATE and MFN that the Complaint Policy is both fair and workable. Safeguards and due process are afforded to the care givers in the files, and parents' and children's rights to safety are addressed, as well. Any questions on this policy should be addressed to FloJean Speck, LOCATE: Child Care Director.



MARYLAND FAMILY NETWORK Leading Maryland's

Child Care Resource Centers





The Promise Resource Center is a member of the Maryland Child Care Resource Network with funding provided from the Maryland State Department of Education, through Maryland Family Network.

TRAINING

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FRI	06	13	20	27	
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